

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
February 25, 2013**

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The regular meeting of the Holtville City Council was held on Monday, February 25, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 5:30 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 6:00 p.m.

**INVOCATION:**

The invocation was led by Mr. Goodsell.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by David Bradshaw.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on February 22, 2013.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(a))*

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken.

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

City Manager Evaluation

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: 1499 State Hwy 98, Management & Training Corporation, Alliance Subsidiary

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms of Operations, Management and Maintenance Agreement

No reportable action taken.

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3<sup>rd</sup> Street, Space 5)  
Agency Negotiators: City Manager and City Attorney  
Under Negotiation: Price and Terms of Payment  
No reportable action taken.

## **PUBLIC COMMENTS:**

Jerry Brittsan, 654 Cedar Avenue said that prior to leaving City Council he had expressed an interest in establishing a community garden. He has located an area in the 600 block of Pine Avenue that a garden can be planted and he would like to have a meeting to see if others are interested in this project.

## **CONSENT AGENDA:**

### **1. Approval of Minutes Of The Special Meeting Of February 7, 2013 And The Regular Meeting Of February 11, 2013**

### **2. Current Demands #31541 To #31596**

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Consent Agenda items 1 and 2. The motion carried 5/0.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Mrs. Snyder reported two new businesses have opened in Holtville, the Old Town Restaurant at 529 Pine Avenue and Cookies by Chris which is a home based business.

Ms. Ward attended the Safe Route to Schools Workshop.

Mr. Layton attended the bid opening for the design services of the Wastewater Improvement Project. He also attended a Project Review Committee meeting to discuss a project being proposed by Melon LLC.

Mr. Goodsell announced there will be an Oversight Board meeting tomorrow and an ICTC meeting Wednesday.

Mr. Predmore attended the Holtville Takedown Club Wrestling Tournament.

Mr. Bradshaw attended the tri-tip cook off in Imperial and he said it was a nice event.

Mr. Wells attended the California Municipal Finance Officer's Conference and he said it was a great experience. He reported that Auditors are on site this week and it is anticipated the 2011-12 regular financial audit will be completed.

## **NEW BUSINESS:**

### **3. Discussion/Related Action To Adopt RESOLUTION 13-09 Authorizing The City Manager To Submit A Grant Application And Execute Agreements With The California Department Of Transportation For The City of Holtville 2013 Safe Routes To Schools**

**Grant Program – Alex Meyerhoff, City Manager**

A motion was made by Mr. Layton and seconded by Mr. Predmore to adopt Resolution 13-09 authorizing the City Manager to submit a grant application and execute agreements with the California Department of Transportation for the City of Holtville 2013 Safe Routes to Schools Grant Program. The motion carried 5/0 in the form of a roll call vote.

Item # 10 was moved up on the agenda.

**10. Information Only Regarding 2013 City Of Holtville Employee Scholarship – Alex Meyerhoff, City Manager**

Information only; no action taken.

**4. Discussion/Related Action On Mobile Home Impact Report Service Proposals Associated With Potential Closure Of Mobile Home Park(s) – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to move forward with the potential closure of mobile home park(s) and obtain additional proposals. All members present were in favor and the motion carried unanimously.

**5. Discussion/Related Action Accepting Bids For Design Services of The Wastewater Treatment Plant Improvement Project And Award Of Engineering Design Contract – Jack Holt, City Engineer**

A motion was made by Mr. Layton and seconded by Ms. Ward accepting bids for design service of the Wastewater Treatment Plant Improvement Project and award of engineering design contract to Lee & Ro, Inc. in the amount of \$697,256. The contract will come back to Council. All members present were in favor and the motion carried unanimously.

Jerry Brittsan said it is in the best interest of the City to go with Lee and Ro, Inc. and continue with the project.

**6. Discussion/Related Action To Adopt RESOLUTION 13-10 Replacing Resolution 12- 04, Dedicating Sewer Fund Revenue For The Wastewater Treatment Plant Improvement Project Financial Assistance Under The Clean Water State Revolving Fund – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to adopt Resolution 13-10 repealing Resolution 12-04, dedicating sewer fund revenue for the Wastewater Treatment Plant Improvement Project Financial Assistance under the Clean Water State Revolving Fund. The motion carried 5/0 in the form of a roll call vote.

**7. Discussion/Related Action on TDA Article 3 Project Changes And Directive On Project Scope And Bid Advertisement – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to bring this item back to Council with cost breakdown and an estimate of LTA Funds balance and budget. All members present were in favor and the motion carried unanimously.

**8. Discussion/Related Action On Operation And Maintenance Costs Associated With The Water Treatment Plant Electrical Control System For Filtered Water Wet-well Overflow Prevention – Jack Holt, City Engineer**

A motion was made by Mr. Goodsell and seconded by Ms. Ward to authorize City Management

to proceed with the installation of a filtered water wet well overflow electrical control system. All members present were in favor and the motion carried unanimously.

#### **INFORMATION ONLY:**

**9. Information Only Regarding Mid Year Budget Review – Nick Wells, Finance Manager**

A financial report was provided summarizing the City's overall financial position for the first half of fiscal year 2012-2013, for the period beginning on July 1, 2012 and ending on December 31, 2012. Information only; no action taken.

**11. City Manager Report – Alex Meyerhoff**

- a. Public Works Supervisor – Alex Chavez**
- b. Water Works Supervisor – Frank Cornejo**
- c. Fire Chief – Alex Silva**

#### **Staff Reports**

Written reports were provided by the following: City Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Mr. Meyerhoff reviewed the written report provided to Council. He said the gold cart draft plan as prepared does not require legislation.

#### **ADJOURNMENT:**

There being no further business to come before Council, Mr. Goodsell adjourned the meeting at 7:25 p.m.

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Mike Goodsell, Mayor

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Glyn Snyder, City Clerk